



# **BOARD OF TRUSTEES POLICY MANUAL**

Adopted: 06/22/06

Revised: 03/25/10



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BELMONT TECHNICAL COLLEGE  
BOARD OF TRUSTEES

# POLICY MANUAL

## SECTION I: BOARD PROCESS

Adopted: 01/04/06



**SECTION I:  
BOARD PROCESS**

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SECTION: BOARD PROCESS	100.0000.00 AUTHORITY OF THE BOARD
ORIGIN: <input checked="" type="checkbox"/> Existing Board Rule <input type="checkbox"/> New Rule	B.O.T. Policy Reference: 105.0000.91; 105.0100.91
ADOPTED: January 04, 2006	REVISED:

Belmont Technical College, encompassing the counties of Belmont, Harrison, and Monroe, has been granted authority by the General Assembly of the State of Ohio, the Ohio Board of Regents, and the Ohio Revised Code, specifically Chapter 3357, to organize and serve as a Technical College District.

The Board of Trustees, endowed with statutory authority over the District, will originate as a body and wholly abide by all requirements so stated in § 3357.01 to § 3357.19 inclusive, of the Ohio Revised Code.

The Board governs the College, on behalf of its community, through policies and procedures which fully express the guiding principles and planning of shared governance and decision making.

SECTION: BOARD PROCESS	100.0100.00	GOVERNANCE VISION
ORIGIN: <input type="checkbox"/> Existing Board Rule <input checked="" type="checkbox"/> New Rule		
ADOPTED: January 04, 2006	REVISED:	

The Board of Trustees embraces the ideal of providing access to educational excellence and service to our students and community with total passion and commitment.

Accordingly, the Board of Trustees will;

1. Govern with an understanding of the civic responsibility it has to its citizenry.
2. Govern with excellence by regular attendance, careful preparation, respecting the group process and strict adherence to ethical standards.
3. Govern by inspiring the college to lofty ideals.
4. Govern as an initiator of policy and not as a reactor to individual events.
5. Govern only through the expressions of its policies.
6. Govern by establishing accountability for itself and all college employees.

SECTION I: BOARD PROCESS	100.0200.00 BOARD DUTIES AND RESPONSIBILITIES
ORIGIN: <input checked="" type="checkbox"/> Existing Board Rule <input type="checkbox"/> New Rule	B.O.T. Policy Reference: 120.0000.00
ADOPTED: January 04, 2006	REVISED:

The Board of Trustees shall be charged with the following duties, powers, and responsibilities:

- I. Own and operate a technical college, pursuant to an official plan prepared and approved in accordance with Section 3357.07 of the Revised Code.
- II. The Board shall represent the people of the entire College District in providing programs and services that best serve the needs of the citizens within the community.
- III. The Board members shall have authority only when acting as a Board of Trustees legally in session. No member or employee of the Board of Trustees shall have the power to act in the name of the Board outside of board meetings unless authorized to do so by the Board of Trustees.
- IV. Establish policies for its own governance and for the proper control and delegation to the President.
- V. Review and vote on recommendations regarding all materials not fully delegated to the President through specific policies herein.
- VI. Hold, encumber, control, acquire by donation, purchase, or condemnation, construct, own, lease, use, and sell, real and personal property as necessary on whatever terms and for whatever consideration may be appropriate for the purposes of the institution.
- VII. Accept gifts, grants, bequests, and devises absolutely or in trust.
- VIII. Provide for continuity in Executive Leadership in the position of Chief Executive Officer.

- IX. Appoint the president and enter into a contract that delineates the contractual relationship, including compensation and benefits.
- X. Upon the recommendation of the President, annually establish schedules of fees and tuition for students who are residents of the district, students who are residents of Ohio but not of the district, and students who are non-residents of Ohio and international students.
- XI. Authorize, approve, ratify, or confirm any agreement with the United States government, acting through any agency designated to aid in the financing of technical college projects, or with any person, organization, or agency offering grants-in-aid for technical college facilities or operation.
- XII. Upon recommendation of the President, grant appropriate associate degrees to students successfully completing courses of study.
- XIII. Delegate authority to the President for the establishment of rules for the effective operation of the college.
- XIV. Establish executive limitations for the President to enter into contracts.
- XV. Create Outcome Policies that ensure that the College maintains a vigorous program of self-assessment and continuous improvement that will focus the college on indicators of effectiveness and provide for discussion and decision-making that leads to improvement in the output measures deemed to be crucial to the success of students and the institution as a whole.